

Summer volunteer position

What we do

The Independent Workers of Great Britain (IWGB) union has been representing and organising staff at the University of London since April 2013 and is now the biggest branch on campus. We are a democratic, worker-led union and are looking for someone with a positive energy, who is sensitive to our values, to join our team for the summer.



Outsourced staff members won the London Living Wage and through our widely supported 3 Cosas campaign they also won sick leave, annual leave and pensions. We have been touring campuses across the country telling interested people about our successes and looking for ways to make our movement stronger. Our priority now is to win union recognition from all members' employers at the University of London.

What we are looking for

We have grown dramatically over the past year and our resources haven't kept up with demand. We are looking for an enthusiastic person who is committed to improving working conditions to fill volunteer for 2-3 days a week for the summer from **15th of May - 31st of July**.

Ideally you will have:

- been an active member of a union or have knowledge of the trade union movement
- previous exposure to case work would be desirable
- some knowledge of employment law
- knowledge MS Office
- we have a large Latin American membership so Spanish would be a plus!
- any graphic design knowledge will be a bonus and we ask that you bring your own laptop

What to expect

The Vice President of the union is the only full-time member and you will be working closely with them to help manage their workload. You will also have the chance to attend any scheduled training events during your time with us.

Your responsibilities will include:

- case work
- writing minutes from branch meetings
- contributing to weekly organising meetings
- maintaining the constitution
- general administrative support

How to get more information

Please contact Jason Moyer-Lee by the **30th of April**.

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